

Hot-Water Heating Boilers

Maintenance • Testing • Inspection Log

BUILDING	ADDRESS	MONTH	YEAR	FUEL TYPE	BOILER NO.
PERSONS TO BE NOTIFIED IN CASE OF EMERGENCY (INCLUDE NAME AND PHONE NUMBER)					

DAILY MAINTENANCE INSPECTION CHECKS																															
DATES	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Checked by (please initial):																															
1. Record Boiler Pressure																															
2. Record Boiler Water Temp																															
3. Record Flue Gas Temp.																															

WEEKLY MAINTENANCE INSPECTION CHECKS																				
WEEKS	WEEK 1				WEEK 2				WEEK 3				WEEK 4							
Checked by (please initial):																				
1. Observe Flame Condition																				
2. Observe Circuation Pumps																				

MONTHLY MAINTENANCE INSPECTION CHECKS (Enter Date Checked)				
1. Manual Lift Relief Valves	Relief Valve Check Date:	Date Checked		Date Checked
2. Review Condition of each item and/or Test each item	A. Flame Detection Devices		F. Refractory	
	B. Limit Controls		G. Stop Valves	
	C. Operating Controls		H. Check Valves	
	D. Floor Drains		I. Drain Valves	
	E. Flue Piping		J. Linkages	
3. Observe gage glass on expansion tank		Weekly and Monthly Checks Performed by:		
4. Combustion Air adequate/unobstructed				

COMMENTS: